

Your Guide to The Village at Shores of St. Andrew

Welcome to the Village at Shores of St. Andrew Bible Camp! We are excited to have you here. Your group will be largely on your own while using the Village. Should an issue arise, please feel free to contact the staff members listed on the front of the Welcome Packet!

Parking and Camping

1. Please park in the lot behind the main lodge building.
2. Additional cars, boats & trailers can be parked in front of the picnic shelter at the base of the hill.
3. If any of your guests will be using RVs or tents, please park and place these in the parking lot behind the Village cabins or along the tree lines along the top of the hill.
4. Please do not park in front of the linen shed or the garbage dumpsters.
5. Keys for the individual cabins are available in the basket in the entryway. Please do not lose these or use them if you don't need them. Any other needed keys can be obtained through your host.

Boundaries

1. Rental of the Village includes using the beach straight down the hill, using the fire pit located near the beach, and all spaces on the hill.
2. Shores of St. Andrew Bible Camp will have campers while you are here! They may be using the volleyball pit, Athletic Field just below the hill, Marble Church and the waterfront equipment. These spaces will have to be shared between campers and Shores guests.
3. Please do not let children walk around without a parent supervisor.
4. The service road that goes behind the Marble Church, along with the white fence by the Marble Church, will serve as the boundaries between Shores campers and Village guests.
5. Please respect the quiet hours between 11:00 PM and 7:00 AM.

Heating, Air and Fireplaces

1. For air, there are two air conditioning units in the lodge building. The remotes can be found nearby, on the walls underneath them. If the air conditioning is on, please keep the windows shut. There is no air conditioning in the individual cabins.
2. For heat in the lodge building, adjust the thermostats by the entryway and by the fireplace. For heat in the individual cabins, open the panel on the wall in the room. Flip the breaker and adjust the heat with the thermostat.
3. Fireplace use – there are two different fireplaces in the lodge. The first one is a traditional wood-burning fireplace, located in the main dining hall area. The second one is an electric fireplace, located upstairs in the loft. To turn it on, flip a light switch by the stairwell. Please do not use the fireplace in the basement.

Laundry and Cleaning

1. Cleaning supplies and toilet paper can be found in the closet by the kitchen, across from the bathrooms. Please make sure to put caps on the bottles and watch that children do not play in the cleaning supplies.
2. Dirty towels can be put in the laundry basket under the kitchen sink.
3. When your group is ready to leave, please place all linens in the linen basket outside the linen closet in the parking lot.
4. If you need more linens, please contact one of the hosts. They will gladly help you find what you need.

Garbage and Recycling

1. There are garbage cans located throughout the lodge and cabins. If the garbage becomes full, please put it in the blue dumpsters next to the linen shed.
2. Additional garbage bags can be found in the cleaning supply closet in the lodge, across from the bathrooms on the main floor.
3. We recycle! The recycle bin is on the main dining hall level of the lodge. Please put the recycling in the comingled recycling dumpster.

Furniture

1. Please do not move the furniture around in the lodge building or in the cabins. If you need furniture moved, please contact a staff member.
2. Feel free to set up the appropriate number of tables and chairs in the dining hall. Tables can be found in a nook between the hallway and adjoining room off of the dining hall space. If you set up many extra tables, please take them down before leaving.

Kitchen Use

1. The kitchen will be stocked with equipment, but will not have any food items or ingredients available. This is to protect others from cross contamination and mislabeling.
2. The convection oven is not your usual convection oven! It runs 25-50 degrees higher and requires less baking time usually.
3. To turn on the dishwasher, press the "on" button, then flip the black switch on the water heater to the immediate left of the machine. Make sure the dishwasher is closed, as it will start filling! Use the racks to load dishes into the dishwasher, making sure not to load them too high. The dishwasher will not drain between racks of dishes. Clean dishes can be brought to the table to the right and set in front of the fan to dry. Please make sure they are dry before putting them away. When done with the dishwasher, press the off button and turn off the water heater to the left of the dishwasher.
4. Please wipe down the surfaces often and be mindful not to leave food, not even spices.

Water Equipment and Outdoor Activities

1. There is a beach area at the base of the hill, set aside for your use. The dock and water trampoline are for your use; the rest of the camp will not use your beach area.
2. In and outside the boat shed on the main site, there are canoes, kayaks, water toys, paddles and life jackets. If not in use by campers, please feel free to use this equipment. **It is extremely important that after each use of any item, it is immediately put back in storage.** Do not park kayaks or canoes, as well as any items, on the beach.
3. There is no lifeguard on duty. Please sign the waterfront waiver before doing anything by the lake. This should be returned in the packet at the end of your week in the Village.
4. The boat access can be reached two different ways:
 - a. If Highway 71 is open: turn right onto Sibley Park Road and right onto Highway 71 South. Turn right onto County Road 40 and turn right onto 1st Street North. Continue onto S. Andrew Drive NE and the boat landing will be on the right hand side.
 - b. If Highway 71 is closed: turn left onto Sibley Park Road and left onto 5th Street NW. Turn left onto 193rd Avenue and right onto S. Andrew Drive. The boat landing will be the left hand side.
5. We do not have a boat lift. We ask that you take your boat out of the water each night. This is for the safety of your boat and our dock. We are not responsible for any damage incurred to your boat.
6. A grill will be available for your use. Please contact a staff person if the tank is empty or near empty.
7. There is a campfire pit located near the beach. You are welcome to use this. Extra firewood is located in the box near the pit or in the wood shed off of the service road.

Camp Activities

You are more than welcome to participate in activities that take place at camp.

1. Morning worship is approximately 9:15 am Tuesday – Thursday and 10:30 am on Friday.
2. Campfires take place on a regular basis! Please let a staff member know if you would like to attend so they can tell you where it will be located.
3. The Athletic Field and volleyball pit are free for your use when they are not being used by the campers.

Storm Shelter and Fire Safety

1. The designated storm shelter is the U-shaped hallway in the basement of the lodge.
2. A staff member will come tell you that the rest of the camp is going into the storm shelter (we require the campers to go into the storm shelter for storm warnings).
3. There are fire extinguishers located on the corners of each building, under the sink in the kitchen, and on the wall by the hallway entrance downstairs.

Alcohol, Tobacco, and Drug Use

1. Alcoholic beverages are allowed: however, we expect guests to practice discretion in their alcohol consumption, to not become intoxicated, to dispose of all materials afterwards and to be courteous to the other guests and residents of the camp. GLLM reserves the right to deny alcohol privileges to any group for any reason, and to expel groups that abuse the privilege.
2. Smoking is allowed outdoors. Please clean up after yourself.
3. Drugs are not permitted on camp property.

Refrigeration and Ice

1. There is a large refrigerator and freezer in the kitchen, along with a regular freezer in the back room off the kitchen. These are available for your use.
2. We do not have an ice machine available for your use, but you are welcome to store ice in the freezer.

Re-booking Policy

You may book a year, to the date, in advance. You must do this by contacting the retreat coordinator in one of three ways:

1. Talking to the retreat coordinator in person
2. Calling the main office – (320)796-2181
3. Emailing the retreat coordinator – retreat@gllm.org

You may contact the retreat coordinator between the hours of 8:00 am to 4:30 pm Monday-Friday.

Additional Information

1. If there is an emergency and you need to contact 911, our address is:
Shores of St. Andrew Bible Camp
19080 16th Street NE
New London, MN 56273
2. If you have any additional questions, please contact one of the staff listed on the front page of the information packet or the main office at Green Lake Bible Camp – (320)796-2181.

Checkout Information

We hope you enjoyed your time at Shores of St. Andrew Bible Camp! Check out time is 11:00 am unless otherwise arranged. Please do the following things before you leave:

1. Please make sure all dishes are clean and put away.
2. Please make sure NO food (not even spices or baking goods) are left in the cupboards or refrigerators.

3. Put all the linens in pillowcases and leave them in the linen bin outside the linen shed in the parking lot. If the linen bin is not outside the shed, please contact your host.
4. Bring all garbage and recycling to the blue dumpsters by the linen shed.
5. Make sure all appliances are turned off.
6. Turn off all lights.
7. Please return any borrowed keys to the basket in the entryway.
8. Place the completed evaluation, number form, and payment in the information packet in the black mailbox right outside the main door of the lodge building.