



## GLLM Protocols | Stay Safe MN

GLLM Worships Spaces -- Weddings, Funerals, Baptisms  
Updated November 20, 2020

Green Lake Lutheran Ministries is committed to high standards of safety during the COVID-19 pandemic. This document should be read thoroughly to understand the protocols that GLLM has in place and the expectations for guests using indoor worship spaces.

### Restrictions for Use of Indoor Worship Space

GLLM reserves the right to change these policies to be more or less restrictive as the COVID-19 pandemic changes.

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**All services require an ordained clergy member. Please make sure your clergy is on board with these guidelines prior to moving forward with your service.**

**Space Capacity:** 75 people TOTAL (this includes all people inside the worship space -- clergy, guests, family, wedding party, photographers, etc.) *\*\*Note from state of MN 11/20/2020 -- while the capacity is 75 people, keeping participant numbers as low as possible is highly recommended.*

#### Required Accommodations:

- Masks are required in the worship space at all times for all guests and service participants.
- Six feet of physical distance is required between all guests. In the case of household units, six feet of physical distance is required between groups.
- Singing is limited to a single soloist who is physically distanced at least 12 feet from other guests.
- Distribution of communion not allowed
- Receiving lines are not allowed
- Restrooms will not be available for guests

#### It is your responsibility to pre-screen by communicating the following to your guests:

- Have you experienced symptoms of COVID-19 in the past 14 days? Symptoms of COVID-19 can include cough, shortness of breath, fever, chills, headache, muscle pain, sore throat, and/or loss of taste or smell. Other less common symptoms include gastrointestinal symptoms like nausea, vomiting, or diarrhea. *If so, stay home.*
- Have you had known exposure to the COVID-19 virus in the past 14 days? If so, stay home.
- If you fall into the category of vulnerable to COVID-19, *you should not come.*

**Acknowledgement of Risk:**

I, the undersigned, fully recognize the dangers and hazards inherent in congregating in consideration with the global pandemic of COVID-19. I agree, for myself, my heirs, and my personal representative, to defend, hold harmless, indemnify, release, and forever discharge, to the broadest extent allowed by law, Green Lake Lutheran Ministries, its trustees, officers, employees, agents, insurers, successors, assigns, from and against any and all claims, demands, actions, or causes of action on account of any damage to real or personal property or any personal injury, sickness, transmission of sickness, or death that may result from my participation in the above rental of a GLLM worship space.

I have read the release, I understand it fully, I understand that it is legally binding, and I understand that, among other things, I am agreeing to indemnify Green Lake Lutheran Ministries, for injuries, sickness, transmission of sickness, damages or losses I may cause and give up rights to sue Green Lake Lutheran Ministries for injuries, damages, or losses I may incur.

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*Printed Name (Participant)*

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*Signature of Participant*

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*Date*

**The state of Minnesota has the following recommendations to further the safety of your event:**

1. Publicize your protocols so that current and potential members or visitors are aware of expectations.
2. Advise members and visitors of the added COVID-19 precautions that will be taken prior to arrival at the site. Use websites, social media, pre-appointment phone calls and other outlets to educate members on the steps being taken for their protection and the protection of workers.
3. Consider sending an email or text of a screening survey prior to a planned service, wedding or funeral and request that anyone with symptoms stay home.
4. Post signage at the entrances and exits outlining established protocols.
5. Limit the number of persons trying to enter the building at the same time. Consider planning ways to ask participants to arrive at staggered times (e.g. alphabetically or by electronic sign-up).
6. Determine how your community will address arrivals after you have reached maximum capacity. Pre-plan as much as possible to avoid this situation and prepare a plan for if it occurs.
7. Train staff how to address a situation where a participant in a service or event appears to be sick or symptomatic and assist them in leaving.
8. Evaluate all points in the services that previously involved a face-to-face or interaction closer than six feet to determine how they can be done in an alternative way.
9. Provide hand sanitizer and tissues at the entrance, in each seating area section, and other prominent locations.
10. Entrances, exits, restrooms and other areas of congestion should be marked to provide for social distancing of at least six feet, including floor markers for distance, lane lines and signage in adjacent areas where people may be waiting for access.
11. Space, configuration and flow of the space should be evaluated to allow for physical distancing of six feet by every household at all times.
  - Only members of the same household can sit together and should maintain a distance of at least six feet from other households or individuals.
  - Participants from separate households should not interact from closer than six feet before, after, or during planned services, weddings or funerals.
12. In-person services and ceremonies should not resume if adequate protective measures cannot be implemented.